

**GREENWOOD TOWNSHIP**  
**Summary of the Township Planning Commission Ordinance**  
**Ordinance No. 04092019-01 of 2019**

THE TOWNSHIP OF GREENWOOD ORDAINS:

**Section 1. Creation of Township Planning Commission; Name of Planning Commission**

This section creates a new township planning commission pursuant to the Michigan Planning Enabling Act, which shall be known as the "Greenwood Township Planning Commission."

**Section 2. Membership; Appointment; Compensation; Terms; Removal; Vacancy.**

The section establishes the number of planning commission members (5); establishes the membership qualifications for the planning commission; establishes the procedures for appointing planning commission members; permits planning commission members receiving compensation for service on the planning commission; establishes the terms of office for members of the planning commission; provides procedures for removing planning commission members from office; and provides procedures for filling vacancies on the planning commission.

**Section 3. Organization; Chairperson, Secretary, and Other Officers; Committees; Meetings; Rules; Records.**

This section provides for officers of the planning commission; provides for the appointment of advisory committees, whose members are not required to be planning commission members; requires no less than four regular meetings of the planning commission each year; requires the adoption of planning commission bylaws; and requires the planning commission to keep a public record of its resolutions, transactions, findings, and determinations.

**Section 4. Powers and duties.**

This section defines the powers and duties of the planning commission by reference to the Michigan Planning Enabling Act and the Michigan Zoning Enabling Act.

**Section 5. Conflict of Interest.**

This section requires a planning commission member to declare a conflict of interest in connection with any matter pending before the planning commission when any of the circumstances specified in the section exist. When a conflict of interest is declared, that member is prohibited from deliberating and voting on the matter.

**Section 6. Planning Director and Personnel; Contract for Planning Services and other Technicians.**

This section authorizes the township board to employ a planning director and other personnel, including attorneys and engineers, necessary to assist the planning commission.

**Section 7. Notification to County Planning Commission.**

This section requires the township clerk to notify the county planning commission of the adoption of the ordinance within 14 days after the ordinance is enacted.

**Section 8. Savings Clause.**

This section provides a transitional rule that planning commission actions and projects under the previous planning commission shall continue under the new planning commission created by the ordinance.

**Section 9. Severability.**

This section provides that the provisions of the ordinance are legally severable.

**Section 10. Effective Date.**

This section provides that the ordinance becomes effective 63 days after the publication of this summary.

NOTICE: Please take note that a true copy of the ordinance can be inspected or obtained at the office of the Greenwood Township Clerk.